



FREE PDF CHECKLIST

# Ready Mix Concrete Ordering Checklist

Use this checklist before ordering ready mix concrete to confirm quantity, mix requirements, delivery method, truck access, site readiness, and cleanup.

## Best used before you call dispatch

- Project type and delivery address
- Concrete volume and waste allowance
- Slump, strength, and placement method
- Truck access, crew, tools, and washout

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# Ready Mix Concrete Ordering Checklist

Complete this checklist before ordering ready mix concrete. It helps confirm your quantity, mix requirements, delivery method, access conditions, and pour-day preparation.

## 1. Project Information

|                                                                                      |                                                                                  |
|--------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| <b>Project address</b><br>_____                                                      | <b>Site contact name</b><br>_____                                                |
| <b>Phone number</b><br>_____                                                         | <b>Preferred delivery date and time</b><br>_____                                 |
| <b>Project type</b><br>Driveway / Patio / Sidewalk / Slab / Footing / Other<br>_____ | <b>Pour location</b><br>Front / Back / Garage / Commercial area / Other<br>_____ |

## 2. Concrete Quantity

|                                                                 |                                         |
|-----------------------------------------------------------------|-----------------------------------------|
| <b>Length</b><br>_____                                          | <b>Width</b><br>_____                   |
| <b>Thickness / depth</b><br>_____                               | <b>Total estimated volume</b><br>_____  |
| <b>Extra waste allowance</b><br>Recommended: 5% to 10%<br>_____ | <b>Final quantity to order</b><br>_____ |

## 3. Mix Requirements

|                                                                                                       |                                                                                                                   |
|-------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Project type has been explained clearly to the supplier.                     | <input type="checkbox"/> Concrete strength requirement has been confirmed.                                        |
| <input type="checkbox"/> Slump or workability requirement has been discussed.                         | <input type="checkbox"/> Air entrainment has been reviewed for outdoor or freeze-thaw exposure.                   |
| <input type="checkbox"/> Admixtures have been discussed if weather, pumping, or timing requires them. | <input type="checkbox"/> The supplier understands whether concrete will be placed by chute, wheelbarrow, or pump. |

# Delivery and Pour-Day Checklist

Use this page to confirm the site is physically ready for the concrete truck, crew, tools, placement, finishing, and cleanup.

## 4. Delivery and Site Access

|                                                                                                     |                                                                                                   |
|-----------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Driveway, lane, or access route is wide enough for the truck.              | <input type="checkbox"/> Low branches, wires, and overhead obstructions have been checked.        |
| <input type="checkbox"/> The truck can park safely without blocking unsafe traffic areas.           | <input type="checkbox"/> The ground is stable enough for truck access.                            |
| <input type="checkbox"/> The chute can reach the pour area, or another placement method is planned. | <input type="checkbox"/> Any parking, street-use, or site access restrictions have been reviewed. |

## 5. Pour-Day Preparation

|                                                                               |                                                                                                              |
|-------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Forms are installed, braced, and ready               | <input type="checkbox"/> Base or subbase is prepared and compacted.                                          |
| <input type="checkbox"/> Reinforcement is installed if required.              | <input type="checkbox"/> Tools are ready: shovels, rakes, screed, float, edger, broom, and curing materials. |
| <input type="checkbox"/> Enough labour is available before the truck arrives. | <input type="checkbox"/> Weather conditions have been checked.                                               |

## 6. Washout and Cleanup

|                                                                                 |                                                                                             |
|---------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|
| <input type="checkbox"/> A washout area has been prepared before delivery.      | <input type="checkbox"/> Washout is away from storm drains, creeks, ditches, and waterways. |
| <input type="checkbox"/> The washout area is clearly marked and easy to access. | <input type="checkbox"/> Cleanup plan is ready for tools, forms, and leftover concrete.     |

## 7. Quick Ordering Summary

| Item                                 | Confirmed?                              |
|--------------------------------------|-----------------------------------------|
| Project type and delivery address    | Yes / No                                |
| Concrete volume calculated           | Yes / No                                |
| Waste allowance added                | Yes / No                                |
| Delivery method confirmed            | Chute / Pump / Wheelbarrow / Mini Truck |
| Truck access checked                 | Yes / No                                |
| Site, tools, crew, and washout ready | Yes / No                                |

### Need help ordering ready mix concrete?

Send YAAT your project details, delivery address, estimated volume, and site access notes. Our team can help you plan the right ready mix concrete delivery for your project.

**Request a quote:** <https://yaat.ca/contact/>